

Terms and Conditions for Open Bid

1. Matters on Bidding Process

(1) Title

Water tanker for Equestrian Competitions (Equestrian Park)

(2) Outline

Water tanker which are necessary for the maintenance of sand arena of the Equestrian Park venue, for the Tokyo 2020 Olympic and Paralympic Games Equestrian competitions.

(A: Rent / B: Purchase (with Special Agreement on Redemption))

2. Main schedule

(1) Publicly announced period: From 21 December 2018 to 17 January 2019 (up to 17:00 JST on the final day)

(2) Period open for Application: Same as above

(3) Questions may be received up to: 18 January 2019, 13:00 JST

(4) Final response to submitted questions will be made: before 23 January 2019, 15:00 JST

(5) Closing for Bid: 29 January 2019, 12:00 JST

(6) Opening of Bid: 29 January 2019, 15:00 JST

3. Qualification requirements for participation

Companies wishing to participate in the Bidding Process must fulfil all requirements listed below in points (1) – (4).

(1) Operates a business using resemble products or has previous business experience using, renting and/ or sales of resemble products (specialized vehicle).

(2) No financial issues in the past three years.

(3) No record of arrears in taxes. Non-Japanese companies must have no record of arrears in taxes in their respective countries.

(4) Persons who have no capital or personal relationships among those who intend to participate in this case.

4. Participation in the Bidding Process / Business Chance Navi 2020

Mutual communications during the Bidding Process shall be made through the Business Chance Navi 2020 website (<https://www.sekai2020.tokyo/bcn/>). Companies wishing to submit questions regarding the Bidding Process and applications to participate in the process should register with the Business Chance Navi 2020 website in advance. Only companies that are unable to register with the Business Chance Navi 2020 website should

initiate mutual communications in accordance with the methods specified in the below Item “5. Acceptance of questions regarding the Bidding Process and replies”. The registration procedure may take one to several days. Please note that when a large number of applications for registration has been received, applications may take longer to process.

5. Acceptance of questions regarding the Bidding Process and replies

- (1) Questions regarding the Bidding Process will be accepted through the Business Chance Navi 2020 website. Companies unable to register with Business Chance Navi 2020 are requested to specify any questions they may have on the document “Question Form” (Appendix 1) and submit by e-mail to the below e-mail address. Please note that we are unable to accept questions by telephone or through any other means.

E-mail address: procurement-2@tokyo2020.jp

Subject: “Water tanker for Equestrian Competitions”

- (2) Period open for questions: From 21 December 2018 (Friday) to 13:00 of 18 January 2019 (Friday) (JST)
- (3) Replies: Replies to questions will be posted on the Business Chance Navi 2020 website. Replies to questions received by companies unable to register with Business Chance Navi 2020 will be sent by e-mail. The name of the Participant submitting the question will not be publicly disclosed.
- (4) Reply period: Replies will be sent by 15:00 of 23 January 2019 (Wednesday) (JST).

6. Applications to participate in the Bidding Process

- (1) Companies wishing to participate in the Bidding Process should complete and submit all of the following documents ①②③ to the Business Chance Navi 2020 website and the below e-mail address as well. We will accept submission only by e-mail only from companies unable to register with Business Chance Navi 2020.

① “Bid Applications Statement” (Appendix 2)

② “Sustainability Check sheet” (Appendix 3)

Please also refer to “Tokyo 2020’s steps to securing sustainability”

(<https://tokyo2020.org/en/games/sustainability/data/steps-securing-sustainability.pdf>)

③ Evidence to prove (1) of “3. Qualification requirements for participation”

- (2) E-mail address: procurement-2@tokyo2020.jp

Subject: “Water tanker for Equestrian Competitions”

- (3) Period open for application: From 21 Dec 2018 (Friday) to 17:00 of 17 Jan 2019 (Thursday) (JST)
- (4) Withdrawal from the Bidding Process: In the event that a company wishes to withdraw from participation in the Bidding Process after submitting the application forms, notification

must be made by e-mail to the below e-mail address. The Notice should specify the reason for withdrawal. (No set format will be required.)

E-mail address: procurement-2@tokyo2020.jp

7. Bidding procedure

- (1) This case deals with bids through Business Chance Navi 2020 website (<https://www.sekai2020.tokyo/bcn/>). We will accept the bidding by e-mail only from companies unable to register with Business Chance Navi 2020.
- (2) Bidding period/ Bid opening
Bidding period: 24 January 2019 (Thursday) to Noon of 29 January 2019 (Tuesday) (JST)
Bid results will be opened on 15:00 of 29 January 2019 (Tuesday) (JST)
- (3) Please submit ① Cost Estimate in detail and ② Specification of Water tanker through Business Chance Navi 2020. We will accept it by e-mail only from companies unable to register with Business Chance Navi 2020.
- (4) The bidding price shall be all be tax inclusive. Above mentioned ① Cost Estimate in detail should specify “ Price excluding tax”, “ Tax” and “ Price including tax” separately.
- (5) Bidding which falls under any of the following points (1)-(3) shall be invalid.
 - ① If any fraudulent act on the Bidding is conducted.
 - ② If any false statement is made on the application.
 - ③ If any instruction on the Bidding is violated.
- (6) In the event that the same Bidding price would be offered by more than two (2) bidders, those bidders will be requested to submit the prices again.
- (7) In the event that all Bidding prices offered exceed the ceiling price, the bidders will be requested to submit the bid again. If all the bid amounts exceed the target price in the second bidding, Tokyo 2020 will negotiate with the lowest price bidder.
- (8) The language and monetary currency to be used between Tokyo 2020 and the Contractor during the Bidding Process and the contracting procedures shall be Japanese (or English) and Japanese Yen.

8. Formalities of Contract

The Bidding Process shall be conducted under either of the following two (2) methods. The bidders select either option and clearly indicated “A: Rent” or “B: Purchase” on the above mentioned “① Cost Estimate in detail” with the lowest price.

A: Rent

B: Purchase (with Special Agreement on Redemption)

9. Selection Method of successful bidder

For either "A: Rent" or "B: Purchase", the bidder of the water tankers which meet the specifications of "Attachment 1" and offers lowest price will become the successful bidder.

The prices to be compared are:

(1) A: Rent: Total Rental cost

(2) B: Purchase (with Special Agreement on Redemption): The balance amount after deducting buyback cost from the selling price.

(* for both A and B, the bidding price should be tax inclusive.)

10. Handling of information of successful bidder

Please be advised that information regarding the successful bidder (company name, bidding price) may be subject to disclosure.